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National Manufactured Home Owners Association



i'mPOWERED! July 2015



NMHOA's President Tim Sheahan Welcomes You to i'mPOWERED!

Welcome to NMHOA's educational series, i'mPOWERED!. As they say, "knowledge is power," which inspired NMHOA to create a new and distinctive name for this service that combines the three words I-am-empowered.

This month, our featured article provided by NMHOA First Vice President, Carla Burr, advises leaders on how to create more effective meeting agendas and conduct meetings in an efficient and productive manner. Operating an advocacy organization in a credible and professional manner, whether it be an individual community HOA or statewide association, empowers that association to reach higher levels of relevance and effective advocacy. We're pleased to pass-along these tips NMHOA board members received at a nonprofit board training conference and hope they prove valuable for you.

Ask Ishbel

DID YOU KNOW



National Manufactured Home Owners Association (NMHOA) partners with several national organizations as we all work together to ensure stronger protections and better living conditions for people who own their homes but who rent the land under them. Two of these national partners, Corporation For Enterprise Development (CFED) and National Consumer Law Center (NCLC) produce a lot of important data on manufactured housing issues. Here is information they have recently compiled for a range of metropolitan areas across the country:

Q. What can I do if am concerned that my new manufactured home has defects or was not properly installed?

A. The construction and installation of manufactured homes is regulated by the Dept. of Housing and Urban Development (HUD) and all residential manufactured homes must comply with the Federal Manufactured Home Construction and Safety Standards. In some states HUD manages the regulation directly and in other states the State Administrative Agencies (SAAs) carry out this work. Since June 15, 1976, manufacturers have confirmed compliance with the Standards by attaching a red certification label to the back of each transportable section of a home produced. Here is a link to HUD's website for information on filing a complaint through a State Administrative Agency or HUD: http://portal.hud.gov/hudportal/HUD?src=/program_offices/housing/rmra/mhs/mhssaa

If you have a question for Ishbel, please email it to her at: ishbel@nmhoa.org

Building The Board Meeting Agenda

By: Carla Burr

In the June edition of i'mPOWERED! NMHOA's Board President gave a terrific synopsis of the non-profit board training by BoardSource.NeighborWorks® Training Institute, which I too attended. The training was held in Kansas City, MO in May 2015. This article provides advice and help on how to establish an effective Board Meeting Agenda. My name is Carla Burr and I am the First Vice President of NMHOA.

Have you ever thought to yourself, "Will this meeting ever end? How much longer do we have to sit and listen? If those questions resonate with you and/or your Board Members, then hopefully the following tips will help you build a constructive Board Meeting Agenda and calm those negative sentiments about your Board Meetings.

To improve meeting productivity:

1. Relate specific agenda items to the larger goals of the organization. Ask what each agenda item has to do with achieving the organization's goals.
2. What are two or three questions that must be addressed once an item is placed on the agenda? What information will the board need to answer those questions?
3. Is the board giving advice or approval?
4. Arrange the agenda to allow important issues to be addressed at the meeting.

Metropolitan Area Data and Policy Snapshots

***Data Snapshots** provide data that illustrates the role of manufactured homes in the affordable housing market, who lives in them and how they serve the housing needs of their owners. **Policy Snapshots** describe how the state and local policy environments affect owners of manufactured homes, affordable housing developers using factory-built housing and community organizers working with residents to preserve their communities. Because some metropolitan areas span multiple states, some metro areas will have multiple Policy Snapshots.*

- Atlanta: [Data Snapshot](#), [Policy Snapshot](#)
- Boston: [Data Snapshot](#), [Policy Snapshot](#) (MA), [Policy Snapshot](#) (NH)
- Denver: [Data Snapshot](#), [Policy Snapshot](#)
- Detroit: [Data Snapshot](#), [Policy Snapshot](#)
- Minneapolis-St. Paul (Twin Cities): [Data Snapshot](#), [Policy Snapshot](#)
- New Orleans: [Data Snapshot](#), [Policy Snapshot](#)
- San Diego: [Data Snapshot](#), [Policy Snapshot](#)
- San Francisco Bay Area: [Data Snapshot](#), [Policy Snapshot](#)
- South Texas (Lower Rio Grande Valley): [Data Snapshot](#), [Policy Snapshot](#)
- Southwest Pennsylvania: [Data Snapshot](#), [Policy Snapshot](#)

State Policy Snapshots

- Idaho: [Policy Snapshot](#)
- Montana: [Policy Snapshot](#)
- North Dakota: [Policy Snapshot](#)

5. Establish a consent agenda that includes routine actions requiring the board's approval. All items on the consent agenda are grouped together and it requires one motion to approve them. (A board member can ask to have an item removed from the consent agenda and added to the regular agenda if they want to discuss it in more detail.)
6. Mark agenda items that require a decision as "Action Item."
7. Set time limits for each agenda item.
8. Committees should report in writing, which serve as updates and therefore do not need to be presented aloud. The written report should be submitted to the Board Chair/President for distribution one week prior to the scheduled meeting. If a committee has an item that needs guidance or action from the board, it can be presented aloud and added to the meeting agenda.

Read the rest of Carla's article [HERE!](#)

- Wisconsin: [Policy Snapshot](#)



NMHOA Annual Convention

SAVE THE DATE: The NMHOA Annual Convention will be held October 24 & 25 in Minneapolis, MN. Our location and other details will follow soon, and you will be able to get updated information and register on our website [HERE](#).



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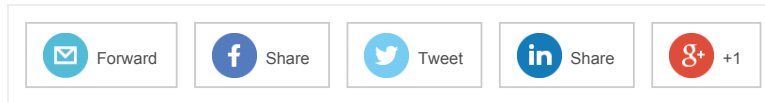
As a Member, you have access to more resources. Archives for *i'mPOWERED!* are kept on [NMHOA's website](#). Log in to *i'mPOWERED!* from the main menu using the password: MHO2000*

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National Manufactured Home Owners Association

The mission of the National Manufactured Home Owners Association (NMHOA) is to promote, represent, preserve, and enhance the rights and interests of manufactured home-owners throughout the United States.



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